

Minutes of CHAC Committee meeting 1st May 2024 7pm
Sports Park
Colchester

Present: Rick Thompson, David Smith, Paul Dellar, Phil Wood, Rachel Lee, Janine Simpson, James Plant

Apologies : Steph Maltby, Justine Sheekey, Paul Preston, Paul Mingay

PW Gave a brief account of the problems that we had had with Webcollect, PW had spoken to the new owner who confirmed her Tech team were updating the system but due to not backing up the system when transferring servers lost connectivity and certain emails which seems an on- going problem.

RT asked whether we need a new system that is more user friendly and fit for purpose.

PW felt the transfer of information would be a big task but especially in the middle of renewals, it was agreed that a feasibility study be carried looking at the later part of the year for any changes.

The meeting agreed to currently keep webcollect.

Action Point: PW to carry out a feasibility study with James

PW Renewals, currently 30 renewals without EA, 20 still to renew. 250 members had renewed with 60 to go but PW is aware that some may not renew from this total.

University 9 have taken up the offer but only a couple haven't paid their fees, RT suggested we need to make it clearer to those taking up the offer.

EA competition fee restarting on the 1st May and increasing to £19.00, several of the 60 will now have to pay the new fee.

RT Matt Davy had raised with RT & PW that he had been charged the full membership when in the past he'd claim a coaches free membership.

RT asked what should be the minimum sessions a coach should carry out before receiving this benefit.

DS felt once a week should be the minimum.

PD said that would mean group 3 coaches would fall out of the guidelines and incur Membership fees.

Meeting agreed that twice a month should be a minimum

RT Revisit and set up clear parameters.

RT Welfare case in Daniel Summersgill – the individual has been posting negative statements on Media platforms – mum has asked for a meeting but RT hasn't had the time with sorting the Essex track and field champs to answer her but RL & RT happy to meet Daniel & mum.
RL – had spoken to EA who had stated we must follow our risk assessment and this should be sent to Daniel and mum.

Action point : RT to arrange a meeting,
PW Daniel hasn't renewed his membership

RT Raised the idea of dropping our minimum age to 8 and to bring Funetics to the club with trained coaches to supply the sessions.
DS stated we would need specific equipment for these new sessions,
PW said the change would need to be actioned in the club's constitution at the next AGM.

Action point: RT asked DS to provide a list of equipment required and cost.

PD Stated Essex Uni students to still be kept as 2nd claim

JP Membership survey is ready to go live when should it go out, PW felt it should be after the renewals dead line, all agreed end of May. Answers to go to both James and Phil.

Action point: JP to send out June 1st

PW Medical conditions, it had been previously agreed that these should go out every 6 months, should they also now include Tammy B as now EYAL manager, agreed that Tammy should now receive them.

PW Raised a GGPR breach with Sam Hart sending out to all the SAL letter
JS Asked if there had been any complaints, PW confirmed just one that wasn't a complaint as such.
PW asked SH to limit her mails to specific groups.

JS Referred to the medical conditions sent out, she had noticed that it didn't specify the group type Diabetes which she felt was essential, PW thought it did but would look into it.

Action point: PW to review the medical conditions form and update where appropriate

RT Date of the next meeting to be changed as it falls on the Essex 5K championships
Agreed the week after would be ok

Action point: RT to confirm new date

RL Asked whether anything more had been done regarding a club awards evening, RT said noting more had been done, it was agreed to make this a main item for the next meeting.

Meeting closed 8pm