

## CHAC Main Committee

### Minutes of Meeting at Colchester Northern Gateway On Wednesday 13 March 2024

#### In Attendance:

Rick Thompson (Chair)	(RT)
Paul Dellar (took minutes)	(PD)
Paul Mingay	(PM)
James Plant	(JP)
Justine Sheekey	(JS)
Rachel Lee	(RL)
Phil Wood	(PW)

#### Apologies:

Janine Simpson	(JS)
Steph Maltby	(SM)
Paul Preston	(PP)
Dave Smith	(DS)

	The meeting started at 19:05.	<b>Action</b>
<b>1.</b>	<b>Full-time (Tertiary Education) Students Membership</b>	
	<p>Further to discussion at the previous meeting it was agreed that the distance membership category should be modified to include a new arrangement for any students in or about to enter full-time tertiary (eg University) education (FTTE). The principal points agree were as follows:</p> <ul style="list-style-type: none"><li>Any first claim member about to enter FTTE to be conferred free membership (including EA fee) for the duration of their studies. This to apply to those about to enter tertiary education from the start of the membership year during which they are expecting to commence their studies.</li><li>Members already in FTTE at the inception of the policy to also benefit from free membership for the remainder of their studies.</li><li>Students at Essex Uni, or other local FTTE establishments, who are usually based elsewhere should also be allowed to join the club free of charge (though the club would not pay their EA fees).</li><li>Individual athlete's coaches to be encouraged to maintain contact with their athletes when they are away in FTTE.</li></ul> <p>It was agreed that PD and PW would draft a detailed policy incorporating these principles for approval by the Committee.</p>	<b>PD/PW</b>



<b>2</b>	<b>Membership Fees</b>	
	<p>PW reported a slight delay with sending out renewal emails due to issues with the Web Collect system which it is hoped would be resolved soon.</p> <p>JP had circulated a short survey to members on the subject of membership fees and including questions about the potential of moving to a combined membership and training fee system. The questions were discussed by the Committee and JP agreed to re-circulate an amended set of questions for its approval.</p>	<p><b>PW</b></p> <p><b>JP</b></p>
<b>3</b>	<b>Track Car Park</b>	
	<p>There continue to be issues with people who aren't visiting the track using the track car-park – making it very difficult for members to get a parking space on training nights and days when there are competitions at the track. It was also noted that shrubbery by the entrance made sighting very difficult when exiting the car park.</p> <p>It was agreed that SM would raise these issues the relevant contact at the Army / Sodexo and explore potential solutions.</p>	<b>SM</b>
<b>4</b>	<b>Traffic Speeds on Circular Road North</b>	
	<p>Several members had raised concerns about the speed of traffic on the Circular Road North and the potential risks to members entering/leaving the track.</p> <p>PD agreed to investigate who the club could raise this with (Police, ECC?).</p>	<b>PD</b>
<b>5</b>	<b>Policies</b>	
	<p>Policies covering welfare and child safeguarding had been circulated by RL to committee members by email. No comments had been received and the policies were duly approved by The Committee.</p> <p>RT also advised that, further to a request by Sodexo/The Army, he was reviewing the relevant club policies to ensure they adequately covered the risks of training in extreme temperatures.</p>	<b>RT</b>
<b>6</b>	<b>Merger with CATs</b>	
	Initial discussions had been held but CATs had now put these on hold for at least a year whilst they made changes to their own structure/organisation.	

	RT advised however that there was now generally an improved relationship with CATs.	
<b>7</b>	<b>Any Other Business</b>	
	Potential alternatives to Web Collect were still in the early stages of consideration, and this may or may not include the facility to record attendance at training. PW/JP to progress and report back to next committee.	<b>PW/JP</b>
	PM reported that the provisionally the club was showing a small surplus (£1,800) for the year to date – expenses were higher but training fee receipts had also risen quite substantially, presumably a result of greater efforts by the Committee and coaches to chase non-payers.	
	<p>Four regular trainers who had not been paying fees, despite being reminded by their coaches, had been formally written to by RT. Two of the four had now commenced making payments but responses had not been received from the other two, despite further chasing.</p> <p>It was agreed that, in the interests of fairness to all other members, these members would not be invited to rejoin until payments had commenced.</p> <p>PD and PW took actions to follow up one more time with the two members concerned (or their coaches).</p>	<b>PD/PW</b>
<b>8</b>	<b>Next Meetings</b>	
	SM to circulate dates of forthcoming meeting and ensure that a room has been secured at Northern Gateway.	<b>SM</b>
	The meeting closed at 19:55.	